

**Instructions on
how to fill the registration-form
by official EU pesticide-labs that are considered as
obliged to participate in this EUPT.**

1. Go to „https://www.eurl-pesticides-datapool.eu“



2. Click on „Login“

Welcome to EURL DataPool!

The **EURL DataPool website** has been created by the **EU Reference Laboratories (EURLs) for Residues of Pesticides** with the aim to provide access to information needed for proper decision-making in pesticide residue analysis.

The EURL DataPool website currently offers the following databases/views allowing systematic collection and online retrieval of pesticide-related data:

- Pesticide Compound DB
- Method Validation DB
- Lab Network DB (only accessible to members of the official EU-lab network)
- MRL Residue Definitions (issued by EU and Codex Alimentarius)
- Stability of Compounds in Solution
- List of Physicochemical Data
- My EUPT Results (EUPT data extracted from the EUPT Archive DB)
- Online-Tool for Estimation of Measurement Uncertainty based EUPT-results and method validation data (only accessible to NRL members)

Call for data submission: Numerous validation/pesticide stability experiments are being performed by various laboratories around the world. Nevertheless, there has traditionally been a lack of coordination in bringing this data together to allow overall data processing and assessment. This project aims to close this gap. **We thus greatly welcome and encourage any contributions.**

- If you would like to submit your method validation results, please take a look under [Submission of Method Validation Results](#).
- If you would like to submit your results of pesticide stability experiments, please download our template for data submission: [Submission of Compound Stability Data](#).

Please use your login credentials from EURL DataPool to login to the EUPT-Registration-website.

[Home](#) [Reference Labs](#) [Tutorials](#)

Log In

User Login Data

Username (or Email Address)

Password

[Forgot Password?](#)

[Log In](#)

You don't have a EURL DataPool account? [Create an account](#)

If you don't know your password anymore, click on „Forgot Password?“ and follow the instructions to recover your password.

EURL V0.9.930.1 (9/30/2016)

No portions of this website may be used without e

3. After logging in, choose „EUPT“ and click on „Register“

Home **EUPT** Compound Data Regulatory myLab Reference Labs Tutorials

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EUPT Registrations EUPT Archive

EUPT General protocol
How to Register
Register

EURL DataPool test website.
eurl-srm.

The new website offers some features which could be new for you. To find explanations on how to use the website, please visit the [EUPT test website](#).

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4. Click on the button „**Register**“ to open the registration-form for EUPT XY## (e.g. EUPT-SRM19).

EUPT Registration Forms

EUPT Na...	Participation of your Lab	PT-Registration Status	Registration Deadline	Organizer	Rema
AO19	OBLIGED (via scope)	Please FILL the registration form	06.04.24	EURL-AO	Beef i
CF18	OBLIGED (via feedingstuffs scope)	Please FILL the registration form	08.03.24	EURL-CF	Whea
FV26	OBLIGED (via FV scope)	Please FILL the registration form	30.01.27	EURL-FV	BANA
SRM19	OBLIGED (as NRL)	Please FILL the registration form	17.01.24	EURL-SRM	Grape

The legal obligation to participate in the different EUPTs arises from:

- Art. 101 (1) (a) of Reg. (EC) 2017/625 (for all NRLs)
- Art. 38 of Reg. (EC) 2017/625 and Art. 28 of Reg. (EC) 396/2005 (for all OfLs analyzing for pesticide residues within the framework of official controls of food or feed)

According to the information in our official Lab-Network-database (hosted in EURL DataPool), your laboratory is considered as obliged to participate in an EUPT. In the column “Participation” you can find out if your lab is obliged to participate in this specific EUPT. If you consider this classification not correct, please contact your NRL and put eurl-srm@cvas.bwl.de on the cc list.

DG-SANTE expects from labs not intending to participate in a certain EUPT in which they are obliged to participate, to provide explanations. Details on how to provide this explanation are given on the next slides.

5. Fill the registration-form for EUPT-XY##.

Registration Form for SRM19

Please provide a valid phone number.

Please provide an alternative contact person.

Please provide a valid name for report.

EUPT CONTACT PERSONS

Main Contact Person *

Search (min. 3 chars)

Choose the main contact person for this EUPT

Telephone *

Please provide a valid phone number.

Mobil

PERSON(S)

(s) *

Please consider:

The registration-form contains several mandatory fields which are marked by an asterisk (*).

As long as these mandatory fields are not filled out, it is not possible to submit the registration form by clicking on „Save“-button. At the top of the form, you will receive a note indicating which mandatory fields have not yet been filled out correctly.

tion and **agree to pay**

itation letter

via e-mail from the organizers.

Save

Cancel

Choose the main (1.) and max. 3 alternative contact persons (2.) for the EUPT-XY##

Click on the drop down menu and choose the **main contact person**. All members of your laboratory that are registered in EURL DataPool will be listed in this drop down menu.

Do not hesitate to contact us (eurl-srm@cvuas.bwl.de), if the person who will be responsible for this EUPT, is NOT listed here.

All members of your laboratory that are registered in EURL DataPool will be also listed here. This multi-select dropdown allows the **selection of multiple employees** from your lab by clicking into this field and selecting the email-address successively.

EUPT CONTACT PERSONS

Main Contact Person *

1.

Search (min. 3 chars)

Choose the main contact person for this EUPT

Telephone *

Mobile

ALTERNATIVE CONTACT PERSON(S)

Alternative Contact Person(s) *

2.

Choose **max.** 3 alternative contact person(s) for this EUPT

EUPT REGISTRATION

Participation of your Lab

OBLIGED (via FV scope)

Participation Fee

[see Announcement/Invitation Letter](#)

Doubled, if you order double amount of material

Register your Lab for EUPT FV26 *

3.

Not registered

Choose **YES**, if you want to register your lab for participation and **agree to pay**

participation fee as stated in the announcement/invitation letter

based on a PDF-invoice that you will receive via e-mail from the organizers.

Choose „YES“ or „NO“ (3.):

- Choose „YES“ if you intend to participate in EUPT-XY## and go to page 9.
- Choose „NO“ if you intend NOT to participate in EUPT-XY## (although your lab is obliged). In this case, DG-SANTE expects you to provide an explanation. Please use the field “Please give an explanation for your non participation.” to enter your explanation -> see next page.

5. Fill the registration-form for EUPT-XY##

ALTERNATIVE CONTACT PERSON(S)

Alternative Contact Person(s) *

Choose **max.** 3 alternative contact person(s) for this EUPT

EUPT REGISTRATION

Participation of your Lab

Participation Fee

Register your Lab for EUPT FV26 *

Explanation *

1.

2.

3. Save Cancel

OBLIGED (via FV scope) **If you choose „NO“ (1.), ...**

[see Announcement/Invitation Letter](#)

Doubled, if you order double amount of material

Choose **YES**, if you want to register your lab for participation and **agree to pay the participation fee** as stated in the announcement/invitation letter and **solely based on a PDF-invoice** that you will receive via e-mail from the organizers.

Please give an explanation for your non-participation

You have to enter an explanation (2.), if you intend NOT to participate in this EUPT. Then click on the „Save“-button to submit the registration-form (3.).

5. Fill the registration-form for EUPT-XY##

If you choose „Yes“ (1.):

Registration Form for SRM19

Register your Lab for EUPT SRM19 *

YES

1.

Choose 'YES', if you want to register your lab for participation in the EUPT SRM19. **the participation fee** as stated in the announcement, and **solely based on a PDF-invoice** that you will receive.

Carefully enter and check the **sample delivery address** and **invoice address**.

The addresses will be stored in our database and can be used for the next EUPT-XY##.

SAMPLE DELIVERY ADDRESS

Laboratory Name *

Max. 30 characters allowed (use **LATIN** letters).

Street Address *

Max. 40 characters allowed (use **LATIN** letters).

Street No.

City *

Enter the English name of the city.

ZIP *

Country *

INVOICE ADDRESS

Laboratory Name *

Max. 30 characters allowed (use **LATIN** letters).

Street Address *

The lab name for shipment is limited to **e.g. 30 letters** (the form will give you a hint if the number of characters in this field is too high).

It may be written in your local language, **but MUST be written using Latin characters** (please do NOT use Greek or Cyrillic characters and avoid any special, language specific letters that may cause problems when preparing waybills).

(for Example, instead of using “Chemical and Veterinary Investigations Office, Stuttgart (CVUAS), Dept. Residues”, the short acronym “CVUA Stuttgart, Abt. RK” is preferred to be used and is better for delivery.)

5. Fill the registration-
form for **EUPT-XY##**

Country

Germany

VAT *

IBAN

ENTER CONTACT DATA OF INVOICE RECIPIENT

First Name *

Last Name *

Email *

FILL ONLY IF SPECIFIC INFORMATION IS REQUIRED ON YOUR INVOICE

Purchase Order Number or Invoice Description

Specific Invoice Date

dd.MM.yyyy



Remark to Invoice

ADDITIONAL INFORMATION TO EUPT

Remark to EUPT Organizer

Lab/Institution Name on Report/Certificate *

Please consider:

**It is important to enter here any
specific information needed for your
invoice.**

**Changes after the invoices are
shipped can result in an addition
handling fee.**

Save

Cancel

5. Fill the registration-form for EUPT-XY##

Registration Form for SRM19

Remark to Invoice

ADDITIONAL INFORMATION TO EUPT

Remark to EUPT Organizer

More Sample Amount Required?

Enter a remark, if your lab requires more EUPT material. Please note: if you require more than the amount of material, the fee will double.

Lab/Institution Name on Report/Certificate *

*Appears in EUPT Report and on Certificate, max. 60 letters allowed.
Do not include city name and country name unless they are part of
the official laboratory name.*

Lab Accredited?

If yes, under which accreditation body?

SRM-PESTICIDES AND NO. OF SAMPLES ANALYZED FOR SRM-PESTICIDES

How many SRM-Pesticides do you have in your scope?

How many of them are accredited under ISO 17025?

No. of Samples Analyzed by Single Residue Methods Last Year

Save

Cancel

Enter here the name of your laboratory/institution. This name will be appear in the final EUPT-XY## report and on the EUPT-certificate.

The number of characters is limited – in this case - to 60.

Finally, click on the button „Save“.

In case the „Save“-button remains inactive, check if all mandatory fields are filled in correctly!

The EUPT-organizer will send a confirmation email for the registration to the main contact person and alternative contact person.

Lab Accredited?

If yes, under which accreditation body?

SRM-PESTICIDES AND NO. OF SAMPLES ANALYZED FOR SRM-PESTICIDES

How many SRM-Pesticides do you have in your scope?

How many of them are accredited under ISO 17025?

No. of Samples Analyzed by Single Residue Methods Last Year

**Thank You
for Your Cooperation!**