

Dear Colleagues,

The four EURLs on pesticides (EURL-SRM, EURL-CF, EURL-FV and EURL-AO), herewith announce a joint EURL/NRL workshop to be held in Stuttgart/Fellbach from 18 till 20 October, 2023, and cordially invite you to participate in this workshop.

VENUE:

The workshop will take place in the “**Schwabenlandhalle**”, Fellbach, Germany.

TENTATIVE TOPICS:

- General exchange of information
- EUPTs (results, feedback, prospects and discussion)
- AQC related issues (including technical approval of the changes on Document No. SANCO/12571/2013)
- MACP-related issues (analytical and practical difficulties)
- Networking and data-exchange related activities (databases, websites, webinars)
- Future activities (EURL-work programs)
- Scientific presentations
- Presentations by NRL-representatives

All participants are invited to suggest additional topics or to contribute to the workshop by submission of oral presentations related to aspects concerning pesticide residue analysis.

POSTERS: There will be no poster session

LANGUAGE: The official language of the workshop will be English.

ACCOMMODATION:

For your convenience we have reserved a certain number of rooms including breakfast in “**Best Western**” in Fellbach neighbouring the workshop venue at a special rate of 144 € per night for single room. **The number of reserved rooms is limited** with NRL-members having priority.

PROPOSED SCHEDULE:

Proposed Schedule				
Date:	Tue. 17 Oct. 2023	Wed. 18 Oct. 2023	Thu. 19 Oct. 2023	Fri. 20 Oct. 2023
Location:	CVUA Stuttgart	Schwabenlandhalle, Fellbach		
09:00	Meeting of Advisory and AQC Group at EURL-SRM based in CVUA Stuttgart, Fellbach	Registration (8:30 - 9:30)	Workshop Beginn: 9:00	Workshop Beginn: 9:00
10:00		Opening of Workshop at 9:30		
11:00				
12:00				
13:00				
14:00				
15:00				
16:00				
17:00	17:00-20:00 in Schwabenlandhalle	End of Workshop approx. 17:30	End of Workshop approx. 17:00	
18:00	Registration and informal welcome	Approx. 18:30: get together with two options and light dinner: 1) Waiblingen (a beautiful old town 2) Grabkapelle (burial chapel at Württemberg Hill) and Wine Museum	Workshop Dinner Approx. 18:30 in the Großem Kursaal, Bad Cannstatt	End of Workshop approx. 12:30
19:00				
20:00				

REGISTRATION PROCEDURE:

Participants are divided into 2 groups: **NRL-REPs** (Reimbursement-Eligible Participants from EU-NRLs) and **Non-REPs**.

▪ **NRL-REPs:**

Due to budget limitations we have agreed on some rules to limit the number of NRL-REPs per country and per institution as follows:

- From each EU member state: max. 1 REP per NRL-function, but max. 3 REPs per country
- From each Institution with more than 1 NRL-function, max. 2 REPs
- From each EU member state where all 4 NRL-functions are covered by a single institution, max. 2 REPs
- From each EU member state where all 4 NRL-functions are covered by a single institution, but with a member in the AQC-Group: max. 2 REPs + 1 AQC

Institutions with overlapping NRL-functions please coordinate to ensure that all above REP-limits for institutions and member states are met.

Using this link https://www.eurl-pesticides.eu/userfiles/file/EurlSRM/Max_REPs_2023_LabCode.xlsx you can check the max. REPs in your institution and your country.

Registration:

NRL-members applying for participation as **NRL-REPs** please use the link

https://ec.europa.eu/eusurvey/runner/JoinWorkShop2023_REP_Registration for registration.

- Please use this link only for registration for participation as **NRL-REPs**
- Each REP should register by **Fri. 16 June, 2023**

Member states and NRLs not intending to participate with the full number of possible NRL-REPs:

Please contact us as soon as possible (eurl-srm@cvas.bwl.de), so that we can shift the capacity for additional NRL-REPs from other NRLs with needs.

Flights and Rail Travels must be booked by yourself and will be reimbursed in accordance with the **EU regulation (2021): Unit costs for travel, accommodation and subsistence costs**.

Please use the link “**Calculate unit costs for eligible travel costs**” to check the maximal travel costs that can be currently reimbursed in your case according to the new EU-rules. Travel costs exceeding the max. refundable amount will not be reimbursed by the organisers. Please apply for support from your institution.

Hotel costs for max 3 nights (Tue 17 – Fri 20 Oct.) in “**Best Western**” in Fellbach (just beside the workshop venue) will be paid directly by the organizers.

Full catering and a guided tour will be provided using the subsistence costs.

- **Non-REPs:**

These are persons accepted to participate in the joint workshop at own cost (not eligible for reimbursement by the EURLs). This includes the following:

- a) Additional persons from EU-NRLs,
- b) NRL-representatives from EU-candidate, EFTA and third countries,
- c) OfL- representatives from EU Member States (incl. commercial labs working as OfLs on behalf of EU MSs),
- d) OfL- representatives from third country labs, and
- e) Representatives from other commercial labs

The number of Non-REPs is limited to 30. “First come, first served” principle will be applied, however, in case the number is exceeded, prioritization will apply following the above order.

Participation fee: Non-REPs are requested to pay the **participation fee of 400 € per person.**

The fee covers full catering during the workshop and a guided tour.

Travel and accommodation costs have to be covered at own costs.

Registration:

Non-REPs should register by Fri. 23 Juni, 2023 using this link

https://ec.europa.eu/eusurvey/runner/JoinWorkShop2023_Non-REP_Registration

Following the registration deadline the organisers will inform you via e-mail, if you are accepted as Non-REP and give further instructions on how to proceed.

Hotel: For the participants in the workshop some single rooms including breakfast at “**Best Western**” (just beside the workshop venue) have been reserved from Tue 17 till Fri 20 October with the rate of 144 € per person and per night, however, the REPs have the priority, so that we can inform you probably in the beginning of July, if there are still rooms in Best Western available to Non-REPs and the Non-REP can book those rooms using a password for this special rate. To be on the safe side, you can also look for accommodation by yourself with another rate in Hotel Best Western or in another hotel as early as possible.

We look forward to welcoming you in Fellbach (Stuttgart)

Your EURL-SRM, -FV, -CF and -AO Teams