



## Guide for EUPT-CF10 Result submission website



**DTU Food** National Food Institute



### Enter your username and password

Login		
EURI-CE	Username	
	Password	

The main page give you general information on subpages and an overview of the dates when the subpages are accessible. Here you can also export your data to an excel sheet.





### 1. Test Item receipt

Please enter the information as soon as you receive the shipment. If you do not receive or the test item is not acceptable, please inform the organiser immediately Remember to save the page before you leave

		Welcome: JOHN.DOE@TEST.NU Logo
EURL-CF		EU Reference Laboratories for Residues of Pesticides
	Test Item receipt, EUPT-CF10	
Lab code: Contact name: John Doe		
Please, fill in Test Item numbers, date and condition as soon as you reive the sample.		
home cancel save		
Sample Number Blank Number Losses O Yes O No		
Accept Material Yes		
Sample Receipt Date UD-MON-YY		

1. Pesticide scope

The list Target pesticides list. The list is divided into two pages. The voluntary pesticides are at the end of the list on the second page. Remember to save each page before continuing to the next page or the previous page.

It is possible for you to mark or remove all marks for the fields 'Analysed for', 'Within routine scope' and 'Accredited'. If you mark all pesticides you can remove individual marks for pesticides that you e.g. do not analyse for.

Please enter also about your reporting level for the pesticide you detected in the Test Items. The reporting level must be entered with a point as decimal mark and no units, for instance 0.02 but not 0,02 mg/kg.

European Commission	EURL-CF	1 de la compañía de l						U Reference Laborato	ries for <b>Resi</b>	idues of Pesti
				Pestici	de scope,	EUP	Г-CF10			
Lab code: Contact nan	ne: John Doe									
Rememb	er to save your data before	e you leave the page								
The list be	low contains the pesticides from th	he Target pesticides list. Th	e list is divided into two pa	ages. Remember to sav	ve each page before continu	ing to the next p	age or the previous	page. The voluntary pesticides are at	the end of the list or	in the second page.
Please ent	er all information asked for includi	ing your reporting level. The	e reporting level must be	entered with a point as	decimal mark and no units,	for instance 0.0	2 but not 0,02 mg/kg	9.		
Please ent It is possib	er all information asked for includi le for you to mark or remove all m	ing your reporting level. The arks for the fields 'Analyse	e reporting level must be d for', 'Within routine scop	entered with a point as	; decimal mark and no units; ou mark all pesticides you c	for instance 0.0 an remove indivi	2 but not 0,02 mg/kg	g. cides that you e.g. do not analyse for.		
Please ent It is possib	er all information asked for includi le for you to mark or remove all m cancel save	ing your reporting level. The	e reporting level must be	entered with a point as	: decimal mark and no units, ou mark all pesticides you c	for instance 0.0	12 but not 0,02 mg/kg idual marks for pestic	g. :ides that you e.g. do not analyse for.		
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### 2. Result This page has a new feature.

Use the edit button to get display all fields for one pesticide.



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Her you see all the fields for one specific pesticides.

The \* marked fields are mandatory to fill out. Information on Ion ratios and retention time, see next pages.





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release 1.0

### Fill out the information for the other pesticides. Either directly on this page or by using the Edit button

### Remember to save the page before you leave

Welcome: JOHN.DOE@TEST.NU Logo													
	EURL-CF												
	Results, EUPT-CF10												
Lab code: Contact na	Lab code: Contact name: John Doe												
Remem	ber to	save your da	ta before you le	ave the page									
Use the e	edit butte	on to get display	all fields for one pe	esticide. Fields mar	ked with * are mandatory – you have to enter a value.								
Please er	nter your	results of the pe	esticide residue leve	els in the Test Items	s (materials) as you would routinely report them (i.e. re	eport the recove	ry-corrected result, if this re	flects your normal procedure). Please enter only nu	mbers with deci	imal points as decimal mark	and no units, for instance 0.2	51 but not 0,251 mg	
If the resi	ults are =	= 0.010 mg/kg, tr	ne results must be r	eported with to thre	e significant figures, e.g. 0.0123, 0.123, 1.23. If the re reliciose to the concentration level in your sample. Lik	sult is < 0.010, i	use only two significant figu	res e.g. 0.0092 mg/kg. Do not enter any letter or syn standard should be from a concentration level close	nbols like >, <, :	±, =, =. vour sample			
IMPORT	ANT: If y	our result is not	correctly expressed	l it will be considere	id as not analysed.	conse, ne reter	nuon and or are canoration		to the level in ,	your autiple.			
home	e c	ancel sa	ve										
Rowid	Pest No	Pesticide	Concentration (mg/kg)	Concentration Blank (mg/kg)	Recovery corrected?	Recovery %	Recovery Details	Recovery figure obtained from	Recovery Individuals	Comments	Experience This Analyse	Ion Ratio Standard	
Edit	2	Acetamiprid	0.87		No	98		same batch using EUPT-blank matrix $oldsymbol{ u}$	- 🗸		Long(>2 years) V	.87	
Edit	3	Aldrin			~			×	~		<b>~</b>		

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### 3. Method

### This page has a new feature.

### Use the edit button to get display all fields for one pesticide.

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$\leftarrow \bigcirc$	http:/	//food-plin01.wir	n. <b>dtu.dk</b> /apex/	f?p=777:METHODS:16073672686923::::::							5 <del>-</del> Q	₼ ☆ 🕸
🥖 Lyngby T	andklinik	VELKOMM	Afdelinger	og grupper 📕 Sento væghæn	gt toilet / Vægh 📃 home		EURL   Pestici	des in Cereals an	🗌 Update 🛛 🗙 (	BLOKERET SITE - BLOCKED SITE		
<u>Filer</u> <u>R</u> ea	diger Vi	i <u>s</u> Fa <u>v</u> oritter	Fun <u>k</u> tioner H	ljælp								
👍 Ġ Go	og 🚞	Logi 🚞 sign	🚞 Login	😡 Goog M Søge 🧿 Pest 🊆 Te	le 🔲 Home 🥏 Pure 🝈 Log	gM 回 Citr	🎂 vejr 🞆 EURL	🗅 Velk 📴 Over	🖄 Ordb 🧧 Web 🏧 DR F (	🧿 Outl 🏠 S <u>t</u> arts	de 🔻 🔝 Feeds (J) 👻 🖃 Lae	s post »
											Welcome: JOHN.DOE@TEST.I	↓U Logout
		European Commission	IIRI.	CF					EU Referenc	e Laboratories for Resid	ues of Pesticides	
Lab code: Contact na Use the e Please, sj If you hav In the field will be co After the j	me: John ber to s dit buttor pecify the re describu pied from page is sa	Doe ave your data In to display all file methods used for ded your method f as "simply write source to the save dupdate the save save ancel save	before you ids for one inc or the pesticide or one pesticide the number of target pesticit methods when	I leave the page lividual pesticide. Fields marked with * are listed below. The pesticides are identical le (source) and the same method is used the source pesticide, where details of the des. If the method is nearly the same as fi e needed and save again.	e mandatory – you have to enter a l to the pesticides you have reporte for other pesticides (targets), you e method are already given. When or a previous pesticide, start to cop	value. ad as detected in don't need to ent you save the pay all the fields as	the sample on subpag ter all the details again. ge, the method details just described.	e 1. Pesticide scope	a.			
Rowid	Pest	Pesticide	Method	Reference Method			Method Details	Sample	Ext Solvent 1	Ext Solvent 2	Ext Solvent 3	Ext §
Edit	12	Carbaryl				~						
Edit	12	Carbondazim										
	10	Garberiuazim				<b></b>			×	× ·		
Edit	14	Carbofuran				~			<b>└</b>	×		⊻ ∟
Edit	15	Carbofuran, 3-hydroxy				~			<b></b>	~		✓
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Her you see all the fields for one specific pesticides. (we hope to organise a bit better with the 'details fields - later)



				Welcome: JOHN.DOE@TEST.NJ Lopou
	EURL-CF			EU Reference Laboratories for Residues of Pesticides
			Metho	ds, EUPT-CF10
o code: ntact name: John Doe				
ethod Cancel Sa	ve			
Pesticide Number	12 Pesticide	Carbaryl		
Reference Method		ii		
* Sample Weight, g				
Method Details				
* Extraction Solvent 1	· · · · · · · · · · · · · · · · · · ·	<b>~</b>	Extraction Solvent Details	
Extraction Solvent 2		<b>~</b>		
Extraction Solvent 3		~		
Soaking Time (minutes)				
Agitation Mode	<u> </u>			
Agitation Time (minutes)				
Water Addition	<b>~</b>		Water Addition Detai	8
* Clean Up 1	None	~	Clean Up Detai	
Clean Up 2		~		
* Calibration		~		
Determination technique	×			
Confirmation		<u> </u>		
* ISTD used			<b>~</b>	
ISTD details				

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Now you can copy all the information to other pesticides.

### Fill out 'Method as' (here 12), save page

		European Commission	EUR	-CF					EU Reference	Laboratories for <b>Residu</b>	Welcome: JOHN.DOE@	TEST.NU Logout
Lab code: Contact nar Use the er Please, sp If you hav in the field, will be cop After the p	ne: Johr ber to s dit butto becify the e descrit i Metho bied from bied from bied s s	Doe ave your data n to display all fil methods used fi ded your method as "simply wire the source to th sveed, update the	a before y elds for one i or the pestici for one pesti the numbere target pestion methods wh	Ieave the page vidual pesticide. Fields marked with * are mandatory – you have to enter a value. listed below. The pesticides are identical to the pesticides you have reported as detected se (source) and the same method is used for other pesticides (targets), you don't need to e the source pesticides, where details of the method are atteady given. When you save the p des. If the method is nearly the same as for a previous pesticide, start to copy all the fields e needed and save again.	in the sample on subpage nter all the details again, age, the method details as just described.	1. Pesticide scop	e.					
home	C	ancel sav	<b>e</b>									
Rowid	Pest No	Pesticide	Method As	Reference Method	Method Details	Sample Weight	Ext Solvent 1		Ext Solvent 2	Ext Solvent 3	Ext Solvent Details	Soaking Time (minutes)
Edit	12	Carbaryl		SweEt method, NMKL 195, 213		5	Ethyl acetate	~	~	×		
Edit	13	Carbendazim	12	×				~	×	×		
Edit	14	Carbofuran	12	×				~	~	~		
Edit	15	Carbofuran, 3-hydroxy	12	V				~	~ ~	~		

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Voila..... Everything is copied to the other pesticides.

Then use the Edit button to change individual information, e.g. from LC-MS/MS to GC-MS/MS

### Remember to save the page before you leave

												Welcome: JOHN.DOE@	TEST.NU Logout
		European Commission	EUR	L-CF						EU Reference	Laboratories for <b>Residu</b>	es of Pesticide	S
3 row(s) updated, 0 row(s) inserted.													
Lob sodo:													
Contact na	me: Joh	n Doe											
Remem Use the e Please, s If you hav In the fiel will be co After the	Remember to save your data before you leave the page Use the edit button to display all fields for one individual pesticide. Fields marked with * are mandatory – you have to enter a value. Please, specify the methods used for the pesticide listed below. The pesticides are identical to the pesticides you have reported as detected in the sample on subpage 1. Pesticide scope. If you have described your method for one pesticide (source) and the same method is used for other pesticides (targets), you don't need to enter all the details again. In the field "Method as" simply with where healther of the method are altered you don't need to enter all the details again. In the field "Method as" simply with where healther of the method are altered you don't need to enter all the details again. In the field "Method as" simply with where healther of the method are altered you don't need to enter all the details again. In the field "Method as" simply with where healther of the method are altered you pesticide, start to copy all the fields as just described. After the page is saved, update the methods where needed and save again.												
home		ancelsav	/e										
Rowid	Pest No	Pesticide	Method As	Reference Method		Method Details	Sample Weight	Ext Solvent 1	E	Ext Solvent 2	Ext Solvent 3	Ext Solvent Details	Soaking Time (minutes)
Edit	12	Carbaryl		SweEt method, NMKL 195, 213	~		5	Ethyl acetate	<u> </u>	~	×		
Edit	13	Carbendazim		SweEt method, NMKL 195, 213	V		5	Ethyl acetate		V	✓		
Edit	14	Carbofuran,		Sweet method, NWKL 195, 215	×		2	Ethyl acetate		¥	· · · ·		
	15	3-hydroxy		Sweet method, NWIKE 195, 215	¥		5	Ethylacetate	•	¥	<b>`</b>		
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Finally, you can download an Excel sheet with your report results and information.

4. Additionally method information page will open on 13 April. You will be informed by email whether the page will show all pesticide in the Test Item or only the False negative results



1. Pesticide scope. Here you should indicate which of the 141 pesticides on the list you have analysed for, which you have detected and if they are within your routine scope

3. Methods. Here you can enter information about the methods you have used for each pesticide you have analysed for. Please indicate details about the analytical procedure, e.g.

4. Additional information requested. The webpage will be open to everybody after the deadline on 16 June. Here you are requested to enter or update information about the methods you have used for all pesticides present in the test item. This includes both detected pesticides and false negatives. If no information on the method used is given, the

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Remember to save each sub-page separately before you leave it! You can enter the pages as often as you wish until the website is closed. You can e.g. enter all data for the GC pesiticities one day (on sub-page 1 to 3) and the Circesuits and the day. User remember to enter data in the right order from sub-page 1 to 3, because data on sub-page 1, is used on sub-page 2, etc. All data correction must be done before the deadline.

2. Results. Here you can enter the concentrations of the pesticides you have determined in the Test Item and the Blank Item, as well as the recoveries

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Welcome: JOHN.DOE@TEST.NU Logout

EU Reference Laboratories for Residues of Pesticides

Enter the sub-pages in order 1-3

to accept the analytical results reported. Finalise with sub-page

organizer has the right not to accept the analytical results reported.

3. Methods

Describe the methods used for detected pesticides.

Describe the methods used for false negatives etc.

4. Additional information requested