

IMPORTANT ADDRESSES:

Workshop Venue "Haus der Wirtschaft":

Willi-Bleicher-Straße 19, 70174 Stuttgart http://www.hausderwirtschaft.de/anfahrt/

Hotel A&O Stuttgart City:

Rosensteinstraße 14, 70191 Stuttgart

https://www.google.com/maps/place/A%26O+Stuttgart+City/@48.79307,9.19099,15z/data=!4m2!3m1!1s0x0:0x2de8825491b50e9a

Dinner on Wed. 30 Sept. in Brewery "Brauhaus Schönbuch":

Bolzstraße 10, 70173 Stuttgart

 $\underline{https://www.google.com/maps/place/Bolzstra\%C3\%9Fe+10,+70173+Stuttgart,+Deutschland/\underline{@}48.787187,9.15533,14z/data=!4m2!3m1!1s0x479,0.15533$ <u>9db3423a6b9d7:0x4047c7818cb10440?hl</u>=de

Workshop Dinner on Thu. 1 October in the Stuttgart State Museum of Natural History – Museum am Löwentor:

Rosensteinstraße 1, 70191 Stuttgart http://www.naturkundemuseum-bw.de/visit/directions

Details about the connections using the public transport will be given later.

POSTER INSTRUCTIONS:

The format for the poster should be in A0: 84.1 cm (width) x 118.9 cm (length).

Posters wider than 95 cm can definitely not be accepted!

Please send us the title, involved researchers and institution of your poster by 10 Sept.!

INFORMATION FOR REPS AND INVITED SPEAKERS:

- Accommodation costs: The accommodation costs will be paid directly by us, and you will not be charged for your accommodation when you check out.
- Reimbursement: In order to simplify the procedure, you will receive a personal prefilled Excel-sheet via e-mail after the workshop. More information will be given therein.
- Please collect boarding cards and bills for any costs you spent for this workshop! They are necessary for the reimbursement!



INFORMATION FOR NON-REPs:

• Accommodation costs: As written in the mail with the invoice from 5 August, the accommodation costs at the Hotel A&O are included in the invoice, as the hotel requested us to pay it in advance. That means, you will not be charged for your accommodation when you check out at Hotel A&O!

If not yet done, please transfer the invoice total to the bank account indicated in the invoice by 15 September 2015 and make sure that the money transfer order includes the Reference Text (Payee Identification Text).

E-TICKET FOR THE PUBLIC TRANSPORT:

For each guest who has been booked the accommodation at the Hotel A&O by us, a personal e-ticket for the public transport in Stuttgart will be issued and sent to you via e-mail by 24 September.

This e-ticket is valid only with an official document containing your name and a photo of you, e.g., your passport or ID-card.

Your e-ticket is valid for the whole public transport network of Stuttgart (subway, tram, bus) and for the whole days with accommodation at Hotel A&O. That means, during the valid period, you don't have to buy any ticket to take the public transport in Stuttgart.

If the first valid day of your e-ticket is the day you arrive in Stuttgart and you have your e-ticket and the identification document with you, you can get in the subway at the Airport without buying any ticket.



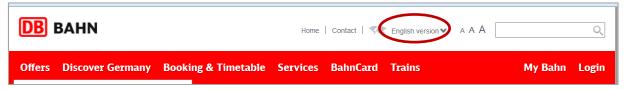
TRAIN IN GERMANY

Tip for those who arrive in / depart from Frankfurt and may need train tickets between Frankfurt and Stuttgart

The foreign credit card does not always work well with the bill machine, and it may be more relaxing and convenient for you if you have bought the ticket before!

The e-tickets for the trains, either as mobile ticket or as a pdf-file to be printed out, can be bought via www.bahn.de

You can change the language to English or your mother tongue top right on this website.



Difference between standard and saver fare: If you have a ticket with the standard fare, you can change the trains on the traveling day any time without additional fee and action (e.g.: if you miss the train...), with a ticket bought by saver fare you have to pay an additional fee for trains differing from booked ones.



During your booking you will be asked for an identification document. Don't forget to take it with you!